

15 June 2017

Education Bureau Circular No. 6/2017

**Collection of Application Fee and Registration Fee, Admission of Students
and Provision of Information by Kindergartens**

[Note: This circular should be read by-

- (a) Supervisors and Heads of Kindergartens, Kindergarten-cum-Child Care Centres and Schools with Kindergarten Classes - for necessary action; and
- (b) Heads of Sections - for information.]

SUMMARY

This circular informs kindergartens, kindergarten-cum-child care centres and schools with kindergarten classes (hereafter collectively referred to as KGs) of the arrangements in collecting application fee and registration fee, time for admission of students for the new school year and the obligation of providing information to parents. This circular supersedes Education Bureau (EDB) Circular No. 8/2016.

DETAILS

Application Fee and Registration Fee

2. According to regulation 61(1) of the Education Regulations, KGs must first obtain the written approval of the Permanent Secretary for Education (PSEd) before collections of or adjustments to application fee and registration fee are made.

3. This circular serves as the written permission of PSEd to KGs for the collection of the following types of fee from **newly enrolled** students/children with immediate effect:

<u>Fees for Specific Purposes</u>	<u>Approved Ceilings</u>
(a) Application fee	\$40
(b) Registration fee	
(i) Half-day session	\$970
(ii) Whole-day session	\$1,570